

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
 CENTRE FOR INTERNAL QUALITY ASSURANCE (CIQA) and NEP CELL
 MAIDAN GARHI, NEW DELHI-110 068**

MINUTES OF THE 3rd MEETING OF THE COMMITTEE TO DEVELOP SAMPLE STRUCTURE FOR UG AND PG DEGREE PROGRAMMES IN COMPLIANCE WITH THE LATEST GUIDELINES OF UGC AND REVISE THE EXISTING PPF & PDF TO INCLUDE LOCF COMPONENT; HELD ON 28th MARCH 2022 AT 11.30 AM IN CONFERENCE ROOM, CIQA, IGNOU, MAIDAN GARHI, NEW DELHI-110 068.

Following attended the meeting:

1.	Prof.Swaraj Basu, SOSS	Chairperson
2.	Prof. Manjulika Srivastava (CIQA)	Member
3.	Prof Rashmi Sinha (SOSS)	Member
4.	Prof Anita Priyadarshini (STRIDE)	Member
5.	Prof R Baskar (SOS)	Member
6.	Ms Poonam Bhushan (SOE)	Member
7.	Dr Anamika Shukla (SOH)	Member
8.	Dr. Shekhar Suman (CIQA)	Convener (I/C)


Dr. Navita Abrol, Convener of the meeting was on leave, in absence of her, Dr. Shekhar Suman, Assistant Director, CIQA convened the meeting and was present to provide the academic inputs on the matter to the Committee.

Prof Manjulika Srivastava welcomed the members of the committee and gave a brief background on the requirements of the various types of forms in Academic Programme Development and Launch process. She further apprised the committee that in the changed scenario and inclusion of NEP in academic programmes these forms needed further revision, such as inclusion of Learning Outcome based Curriculum Framework (LOCF) in the existing Programme Proposal Form (PPF), Programme Development Form (PDF), and Programme Revision Form (PRF).

The chairperson of the committee continuing the discussion further, requested Director CIQA to present the revised PPF, PDF, PRF and PLF documents, compiled by CIQA, before the committee for discussion.

Against this backdrop the following Agenda Items were discussed in the meeting and the resolutions taken thereof:

ITEM NO. 1	To discuss the draft PPF, PDF, PRF and PLF forms with LOCF component.
1.1.1	The committee reviewed the existing PPF, PDF, PRF and PLF documents and compared them with the revised draft documents circulated by Director CIQA. The members deliberated on the changes made in the revised documents and gave suggestions for further improvement. The members present acted in a workshop mode to incorporate the


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 Director (C.I.Q.A.)

	suggestions and give a final shape to the documents.
1.1.2	Resolution: The committee decided that the draft documents after the consent of the competent authority should be placed in the statutory body for their approval.

The meeting ended with a vote of thanks to the chairperson and committee members by the convener in charge Dr. Shekhar Suman.

Manjulika Srivastava
Prof. Manjulika Srivastava
 Director, CIQA 28/3/2022

GLIMPSES OF THE MEETING

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